

Group Leader Information

WHAT TO BRING

- Bedding (sleeping bag and pillow)
- Bathroom Necessities (including a bath and hand towel)
- Camera
- Flashlight
- Sunscreen
- First Aid Kit

WHAT TO DO? Many folks wonder what there is to do at Casey. Here is just a partial list.

- Walk the miles of beachfront
- Hike on miles of trails
- Visit Washington State Park, Fort Casey & the Admiralty Head Lighthouse
- Walk on the ferry to Pt. Townsend
- Fly a kite (bring your own)
- Play in the field, basketball, volleyball or tennis courts
- Visit the outdoor heated pool (mid June-mid Sept)
- Check out the National Park Ebey's Reserve (Casey is located inside this boundary)
- Sign up for a class in the Sea Lab or a Beach Seine (April-August)

GENERAL RULES

- Quiet hours are from 10:00pm to 7:00am
- Fort Casey State Park (next door) closes at dusk, even to walkers and hikers. All park regulations and state laws are strictly enforced by the Park Rangers inside the park. The Park Rangers will issue an expensive ticket for a violation.
- Smoking, alcoholic beverages, firearms, fireworks, candles and illegal substances are not allowed
- Pets are not allowed (with the exception of prescribed assistance dogs)
- Wading and swimming in the Puget Sound waters is prohibited (dangerous rip tides). No driftwood or marine life may be removed from the beach. No driftwood may be burned at campfires.
- Our septic system is very fragile, only flush toilet paper down the toilets.
- Respect the other guest groups staying at Camp Casey.
- Drive slowly and carefully at all times on Casey roads. Speed Limit is 5 MPH.
- Do not drag heavy tables or furniture across any floors or carpeted areas of the buildings or move furniture/mattresses.
- The bluffs, ocean beach, hiking at night and concrete bunkers can be extremely hazardous. Be careful!

CHECK-IN PROCEDURE

Plan to arrive as close as possible to the time of arrival stated on page one of your contract so that we can make sure our facilities are ready for you. We ask that only the group leader stop into the Casey Office upon your arrival. If your arrival is after 5pm, please make arrangements with the office for a self check-in.

PARKING

If your buildings are on the south side of Casey, where the rows of barracks are located, have your directions say “enter at the South Entrance to Camp Casey.” If renting houses or the BOQ on the north side of the field, have the directions say “enter at the North Entrance to Camp Casey.” Please instruct event attendees to park all vehicles off to the sides of the roads near your reserved buildings, leaving room for an emergency vehicle on the roads at all times. Please do not park on the grass. Campers/Motorhomes are only allowed in the camping area.

BUS LOADING AND UNLOADING

Buses entering at the south entrance to Camp Casey should be mindful of the one-way road. Please park to the side of the road, leaving room for an emergency vehicle on the road at all times. Please do not park at the south entrance alongside Auditorium A as there is not room for other vehicles to pass.

HOW TO CONTACT THE STAFF

The office is open from 8:00am to 5:00pm, Monday through Friday. The office is open on weekends seasonally. If you have a request or concern during office hours, please come to the office, located in the small yellow building marked “Headquarters” at the north entrance to Camp Casey. In case of an emergency need after hours, please contact the staff member on call. Their contact information will be given to you on arrival. Report any urgent maintenance or safety concerns promptly to the Casey staff.

SUPERVISION

Please take responsibility to assure that your group members conduct themselves orderly at all times. Adequate adult supervision is required for all teens and children on site.

POLICE, FIRE CALL or INJURY

If someone in your group is injured or if there is an accident or fire, take safety concerns seriously and contact local authorities by dialing 911. The departments WILL respond immediately. Then please inform a member of the Casey staff about the incident. Any accident on campus requires an injury/accident form before you leave the grounds. Please note that there is a \$250 fine for initiating a false fire alarm.

URGENT CARE

Whidbey General Hospital is located approximately three miles northeast of Camp Casey Conference Center and is open 24 hours a day.

CHECK OUT PROCEDURES

Prior to departure, basic clean up procedures need to be completed. The instructions for clean up are in each building by the exit door, and in the check in paperwork. A Casey staff member will walk through the buildings you have rented at the time you check out, or shortly thereafter. If any new damages are found--for example, broken windows, broken mini blinds, disengaged fire extinguishers or fire alarms, an obvious misuse of the facilities or equipment--the appropriate repair or cleaning charges will be added to your group's invoice. If you notice any maintenance concerns that are not urgent, such as light bulbs needing replacement or sticky door, please notify us at check out.